

Declaration of consent for data processing

Contractual partners

In accordance with Parliament and Council Regulation No (EU) 2016/679 (GDPR), **MAD-Hotel és Iroda Kft** (hereinafter referred to as: “**Data Controller**”) has prepared the detailed information relating to the data processing activity conducted by it, which information it stores at the reception desk of the hotel Park Inn by Radison Budapest operated by it and will make available to its employees and partners upon their request.

By making this declaration, I, the undersigned declare on behalf of that:

- **I acknowledge** that pursuant to Parliament and Council Regulation No (EU) 2016/679 (GDPR), the **Data Controller may collect, process, store, use and transmit my data** subject to my declaration of consent.
- **I give my explicit consent for the Data Controller to process and transmit** my data specified below for the purpose of processing specified below, and **I authorise** the Data Controller to **check** whether the data disclosed are correct.
- **I declare** that this declaration was made and the consents contained herein were given voluntarily, based on appropriate information. **I also declare** that I am entitled to sign the consent of the legal person indicated herein to the processing.

Scope of data processed (subject matter of the declaration):

Data of the legal person making the declaration (name, address, VAT number, company registration number, bank account number), name, title, phone number and email address of contact person(s). Purchase orders, contracts and invoices between the customer (the “**Data Controller**”) and the legal person making the declaration, and keeping records thereof. Data of (natural or legal person) third parties involved by the legal person making the declaration, the authentication of processability of which is the exclusive responsibility of the Partner issuing it, i.e. the legal person making this declaration.

Legal ground of data processing: The data subject's explicit consent.

Purposes of data processing:

Registry, contracts of and invoicing for the hotel's partners, emailing about actual promotions.

Location, period of data storage or the criteria used to determine that period:

The data approved by the Declarant that are the subject matter of the declaration will be stored on the common ‘G’ drive of the company, on the hotel's software (Opera), in the accounting system (Servantes) digitally (with the official access privileges associated with the job roles, see Annexes 13-22), and at the financial, reservation, warehouse, housekeeping, back office, HR, kitchen, sales and security offices (whichever the contract relates to), physically, in folders created for these purposes for the term of the contract and thereafter until lapse of the limitation period specified by Hungarian law. Data older than the specified period will be deleted and erased by the company.

Recipients of data transfers:

The data may only be transferred based on authority inquiries or for the purpose of settling legal matters, to the Data User authorised to proceed in the case by the authority, the **Controller** or the Declarant. The third party appointed to audit the books of the legal person acting as **Controller** is an exception from the above; to which the Controller may transfer the data that are the subject of the declaration without the explicit consent of the Declarant, with the provision that the third party may not store such data after performance of the audit, i.e. the data must be deleted.

Place and date: _____ (place), _____ (day) _____ (month) _____ (year)

Signature